

## Basic Register of Deeds Refresher Class

We are pleased to offer this workshop for you for the 2<sup>nd</sup> time this year! The first class was held in December 2025, in Goldsboro, NC.

This two-day seminar will be a review of the basic operations of the office of register of deeds and is intended for those with experience in the office. It is different from the SOG Basic School in that it will offer more opportunities to ask questions about difficult issues encountered in practice and it will not include an exam for initial NCARD certification.

Included will be an overview of:

- County government and its revenues and expenditures.
- Responsibilities of the office.
- Real estate instruments.
- Recording and indexing real property instruments.
- The laws regarding fraudulent and frivolous documents.
- Vital records basics.
- Assumed business names.
- Marriage licenses.

Date: **August 5-6, 2026**

Place: Foothills Higher Education Center, **Room 212**  
2128 S Sterling St.  
Morganton, NC 28655

Time: 8:30 – 9 am	Registration (Aug 5th)
9 am – 12 noon	Class
12 noon – 1 pm	Lunch (this will be provided)
1 pm – 3pm	Class

Cost: **\$ 175.00**

Basic Register of Deeds Refresher      August 5-6, 2026

Seminar / Education Committee

Name: \_\_\_\_\_

County: \_\_\_\_\_

Email: \_\_\_\_\_

**DUE by June 30, 2026**

**No refunds after July 6, 2026**

Please return this bottom portion with a check payable to:

**NCARD, PO Box 49601, Greensboro, NC 27419**